

Communications Working Group  
Windsor Central Supervisory Union/Mountain Views School District  
Jun 19, 2023 Meeting Minutes  
[Zoom Recording](#)

Present: Sam DiNatale, Keri Bristow, Sherry Sousa, Rayna Bishop and Lydia Locke

1. Call to Order - 6:40pm  
Lydia to take notes
2. Amendment to agenda  
No amendments to agenda
3. Introduction of Working Group members
4. Re-establish Goals of Working Group
  - a. Distribution of timely school based and district wide information. This may be in the form of a regular newsletter; posts to town listservs; local paper; etc.
  - b. Highlights from school board and committee meetings
  - c. Establish guidelines for content approval
5. Discussion of members' roles and responsibilities
  - a. Sherry will reach out to principals/administrators regarding content
  - b. Sam will create a google doc for working group
6. Adjournment - 7:12 pm