

Buildings and Grounds Committee Meeting
March 21, 2023

Attendance: Matt Stout, Bryce Sammel, Bob Crean, Katie Reed, Sherry Sousa, Joe Rigoli, Jim Fenn

1. Call to order at 6:31 p.m.
2. No amendments to agenda.
3. No Public Comment (no public in attendance).
4. Elect Committee Chair: Matt Stout elected.
5. Vote to Adopt Robert's Rules for Small Boards - Approved
6. Review next steps for approved Capital Projects:
 - a. KES Roof - bid received, fixed price contract, start as soon as school is out with a plan just in case it goes into the restart of school in the Fall
 - i. Backup plan if not done by school: complete front of building first, equipment staged in the rear of building if school is in session
 - b. Steam Conversion (\$1 million approved by towns)
 - i. Bid received from Alliance Mechanical above estimate (Jim working to find additional funds)
 - ii. Bid received from JCI for controls portion (asked them to improve pricing)
 - iii. Alliance can begin while school is still in session (mid-April)
 - iv. Capital Reserves (presented by Jim to cover difference between approved amount and what bids are coming in at) - talking with legal/auditors to take a request to the board to request moving money from this fund to where it's needed; Bryce thinks this money may be missing and not actually sitting in a checking account, Jim says it is a total fund balance in our general fund (\$480,000 available for Steam Conversion and will allow us to still do project and other projects scheduled for the year)
 - v. Backup plan if runs into beginning of school: could be an issue meeting deadlines, integrate new system into old system for a temporary solution
 - c. New Build Development/Permitting - Bob Crean will join New Build Committee to report back to the group (no attempt to combine groups at this time)
 - i. Jim presented the timeline/schedule
 - ii. Act 250 Permit - need to engage this asap (architect doesn't have much experience with this in VT)
7. Review Infrastructure Maintenance Priority List:
 - a. Building Security in all our buildings: install new camera systems, new door access systems, complete remote system (no keys)
 - b. Barnard Academy: new sports shed and expand pre-K/K playground
 - c. Killington Elem: finish playground, site already prepped for outdoor slides
 - d. Prosper Valley: repair on rear driveway, temporary fields for high school?
 - e. Reading Elem: exterior rot and painting completion, repave parking lot needed
 - f. Woodstock Elem: paint exterior and interior of building, some carpeting, and bathroom fixture are dated from 1960 and need to be replaced, spongy floor in kitchen needs to be addressed (big ticket item, soil under that is contaminated and needs to be remediated)

8. Discuss any upcoming new business:
 - a. WES spongy floor in kitchen: what are the costs to fix this correctly? Funding from the state/fed because it is a brownfield site?
 - b. Assessment Letter about MS/HS - need pressure on group to get findings faster
 - i. Who do we address a letter to? Through Jill at AOE and Secretary Dan French (and temp replacement, Heather?)
 - c. Killington and Reading Elem. HVAC Upgrades - should have engr. proposals by the end of March, RFP out by May, have until 2024 to complete projects
 - d. WES HVAC Upgrade
 - e. MS/HS Sewer Project
 - f. Snow Removal Contracts may need to be re-evaluated, field maintenance contracts - need to get all the municipalities on the same page; Joe to give us an overview by our next meeting of what towns do what and suggests WES, HS/MS and PV to take snow removal and landscaping in-house
9. Adjourn at 7:45 p.m.