

March 18, 2024

1. Call to Order at 6:32pm
2. Amendments to agenda - yes
 - Elect a Chair - Matt Stout
 - Adopt Robert's Rules for Small Boards
3. Public Comment - none
4. Discuss status of current capital / O&M projects in flight
 - a. Heating conversion / boiler repairs MS/HS - Alliance has 2 final wall unit installs left
 - b. JCI energy/building performance contract - JCI assured that they would be able to complete project by May 1st (additional 45 days) and agreed to compensate us for any lost performance
 - c. Others - No
5. Review projects to be performed as part of FY 2025 Budget - need to cut another \$50K from budget
6. RFP reviews (if any) - None
7. Begin to identify future needs across campuses for FY 2026 - Beta test the door openers for the SU building, need to look at upgrading security at all campuses (will need and RFP)
8. Discuss plans for systems failures at WUMS/HS - Motion: Propose Joe, Director of Facilities, with researching and creating B&G Emergency Repair Fund for 2026 in the amount of 5% of our district operating budget. APPROVED
9. Adjourn - 7:39pm

December 18th

1. Call to Order at 6:04pm
2. Amendments to agenda - None
3. Public Comment:
 - Sara Kobylenski - concerns vulnerability of the Reading Elementary School building, sometime after July 19th there was a large rock berm installed in the river (not there during the July flooding, installed afterwards). Joe will continue to research this concern and report back.
4. Open and review proposals in response to RFP for Killington Elementary HVAC Upgrade
 - a. Motion to cancel project by Bryce, approved
5. Adjourn at 6:21pm

November 20th

1. Call to Order
2. Amendments to agenda
3. Public Comment
4. Status Updates for any Construction In-progress

- a. MSHS Hydronic Conversion / Boiler Repairs
- b. Others
- 5. Review RFP's for Reading Elementary HVAC Upgrade
- 6. Capital Improvement Plan
 - a. Review Projects Proposed for FY25 CIP
 - i. Priority Rankings
 - ii. Updated cost estimates
 - b. Vote to Recommend Projects to Be Included in FY25 Budget
- 7. Discuss any upcoming new business (RFPs, capital project proposals)
- 8. Adjourn

May 15, 2023 Buildings and Ground Meeting:

- 1. Call to Order at 6:45pm
- 2. No Amendments to Agenda
- 3. No Public Comment
- 4. Status Updates for any Construction In-progress
 - a. MSHS Boiler Repairs: Sprung a leak when we turned them off and then back on (both boilers). Need to be repaired.
 - b. Engineering cost overrun on KES/RES HVAC upgrade design: DuBois & King
 - C. WES: Stair lift repair or elevator from 2nd to 3rd floor
- 5. Review Capital Improvement Plan:
 - a. FY22 CIP Spreadsheet
 - b. FY22 CIP Justification Sheets
- 6. Discuss any upcoming new business (RFPs, capital project proposals): upgrade to KES and RES systems (writing RFPs now)
- 7. Adjourn at 7:38pm

March 21, 2023 Buildings and Grounds Meeting

Meeting

- 1. Call to order at 6:31pm.
- 2. No Amendments to Agenda.
- 3. No Public Comment (no public in attendance)
- 4. Elect Committee Chair: Matt Stout elected.
- 5. Vote to Adopt Robert's Rules for Small Boards - Approved
- 6. Review next steps for Approved Capital Projects:
 - a. KES Roof - \$1.4 million bid (under budget), fixed price contract, start as soon as school is out with a plan just in case it goes into the restart of school in the Fall
 - i. Back up plan if not done by school: complete front of building first, equipment staged in the rear of building if school is in session
 - b. Steam Conversion (\$1 million approved by towns)

- i. bid received from Alliance Mechanical above what we projected—\$1.3 million (Jim working to find additional funds)
 - ii. JCI for controls portion (asked for another proposal because it came in very high; \$180,000 bid)
 - iii. Alliance can begin while school is still in session (mid April)
 - iv. Capital Reserves (presented by Jim to cover difference between approved amount and what bids are coming in at) - talking with legal/auditors to take a request to the board to request moving money from this fund to where it's needed; Bryce thinks this money may be missing and not actually sitting in a checking account, Jim says it is a total fund balance in our general fund (\$480,000 available for Steam Conversion and will allow us to still do project and other projects scheduled for the year)
 - v. Back up plan if runs into beginning of school: could be an issue meeting deadlines, integrate new system into old system for a temporary solution
 - c. New Build Development/Permitting - Bob Crean will join New Build Committee to report back to the group (no attempt to combine groups at this time)
 - i. Jim presented the timeline/schedule
 - ii. Act 250 Permit - need to engage this asap (architect doesn't have much experience with this in VT)
7. Review Infrastructure Maintenance Priority List:
- a. Building Security in all our buildings: install new camera systems, new door access systems, complete remote system (no keys)
 - b. Barnard Academy: new sports shed and expand pre-K/K playground
 - c. Killly Elem: finish playground, site already prepped for outdoor slides
 - d. Prosper Valley: repair on rear driveway, temporary fields for high school?
 - e. Reading Elem: exterior rot and painting completion, repave parking lot needed
 - f. Woodstock Elem: paint exterior and interior of building, some carpeting, and bathroom fixture are dated from 1960 and need to be replaced, spongy floor in kitchen needs to be addressed (big ticket item, soil under that is contaminated and needs to be remediated)
8. Discuss any upcoming new business:
- a. WES spongy floor in kitchen: what are the costs to fix this correctly? Funding from the state/fed because it is a brownfield site?
 - b. Assessment Letter about MS/HS - need pressure on group to get findings faster
 - i. Who do we address a letter to? Through Jill at AOE and Secretary Dan French (and temp replacement, Heather?)
 - c. Killington and Reading Elem. HVAC Upgrades - should have engr. proposals by the end of March, RFP out by May, have until 2024 to complete projects
 - d. WES HVAC Upgrade
 - e. MS/HS Sewer Project
 - f. Snow Removal Contracts may need to be re-evaluated, field maintenance contracts - need to get all the municipalities on the same page; Joe to give us an

overview by our next meeting of what towns do what and suggests WES, HS/MS and PV to take snow removal and landscaping in-house

9. Adjourn at 7:45pm.