

Woodstock Elementary School  
Board of Directors Meeting  
Woodstock Elementary School  
December 3, 2008

#### Finance Meeting

Present – Peter Shoemaker, Kristine Corey, Paige Hiller, Pat Davenport, Meg Gallagher, Sonia Burnham

1. Call to Order – Meeting was called to order at 4:30 PM
2. Finance Overview – Sonia reviewed second draft of proposed budget. 1.7% increase in this draft. Board will increase building sinking fund and reviewed building expenses. Changes were made to staffing benefits to reflect personnel.
3. Schedule of Meetings – Audit review scheduled for Dec. 17<sup>th</sup>.

#### Board Meeting

Present- Peter Shoemaker, Kristine Corey, Paige Hiller, Pat Davenport, Meg Gallagher, Jim Stehower

1. Call to Order – Meeting was called to order at 5:00pm
2. Approval of Minutes – Motion was made by Kristine Corey to approve minutes of 11/5/08 and 11/19/08 Motion passed unanimously.
3. Correspondence –
4. Visitors – none
5. Reports –  
Principal – Pat will work to set up schedule of dates for Nurse/Admin. Asst. positions. Holiday activities taking place during final week before break.  
Board Chair – WCSU budget finalized with 2.7% increase. Board to vote on 12/18/08.  
Central Office - Pomfret is starting principal search process. Meg will set up BC/BS meeting for WES staff.
6. Action Discussion  
Job Descriptions – Board will review final descriptions at next meeting. Some changes were missing from drafts.  
Approval of Ad – Motion was made by Peter Shoemaker to approve ads as submitted with changes to have applicants to reply by January 12. Motion passed unanimously.
- 7 Adjournment – Meeting was adjourned at 5:42 PM