

WCSB APPENDIX D

[cross reference VSBPE Guide, Appendix B]

PROFESSIONAL DEVELOPMENT ACTIVITY APPROVAL

Name: _____ Position: _____

School: _____ Level: _____

Endorsement(s) held: _____ License Expiration Date: _____

Endorsement(s) to which this activity applies: _____

(see reverse for codes)

Please check the activity for which you are requesting (#) _____ relicensing credits.

Traditional: _____ Academic Course _____ Workshop/Training _____ Conference

Nontraditional: (prior approval is recommended)

- | | |
|--|---|
| _____ Workshop preparation and presentation | _____ Job embedded new learning in reg. Day |
| _____ Conference preparation and presentation | _____ Educational committee (district, state, national) |
| _____ Mentor / protégé activity | _____ Curriculum work |
| _____ Inquiry, action research, research | _____ Peer coaching / review |
| _____ Inquiry, action research, research | _____ Educational work experience / educational travel |
| _____ Portfolio preparation for NBPTS | _____ Professional writing / publication |
| _____ Educational Advocacy activities | _____ Grant writing |
| _____ School – community partnership initiatives | _____ School – business/industry partnerships/initiatives |
| _____ Educator initiated projects | _____ Independent project |
| _____ Other: _____ | |

Complete 1 – 7:

1. Name / title of activity: _____
2. Sponsoring institution (if applicable): _____
3. Expected date of completion: _____ Anticipated hours: _____
Documentation: to follow (transcript, grade report, certificate of attendance)
Other: _____
4. How does the activity relate to your IPDP? _____
5. How do you anticipate this activity will improve your practice and / or student learning? _____

For Final Approval

6. Attach appropriate documentation.
7. Attach a reflective narrative describing new learning and growth from the activity and how this Activity improved your practice and / or student learning.

Prior Approval: _____
Board Chairperson # Credits Date

Final Approval: _____
Board Chairperson # Credits Date