



*Reading Elementary School*  
632 VT Route 106, P.O. Box 176  
Reading, Vermont 05062  
802-484-7230 or Fax 802-484-3818

**CODE: C2**

**READING SCHOOL DISTRICT**  
**POLICY ON BOARD MEETINGS**

Regular meetings will be held according to a schedule fixed at the March reorganization meeting. The meeting schedule will be published and made available to the news media by the superintendent. Special and emergency meetings will be called by the chair on his or her own initiative or by the chair when requested by a majority of the board. Special and emergency meetings will be held only after compliance with the provisions of the Open Meeting Law. An agenda for each meeting will be prepared by the superintendent after consultation with the board chair and compliance with board policy on agenda preparation.

Executive sessions of the board will convene only after full compliance with the provision of Vermont's Open Meeting law. Unless specifically determined by the board minutes of executive sessions will not be kept.

Approved by WCSU Board: March 29, 1999

Approved for Warning by Reading Board: April 13, 1999

Approved by Reading Board: May 18, 1999