

Windsor Central Supervisory Union
and
Windsor Central Unified Union
School District

Monthly Meeting of the Board

June 05, 2023, at 6:30 p.m.

WCSU Conference Room
and
ZOOM video-conferencing

Join Zoom Meeting

<https://wcsu-net.zoom.us/j/86897447481?pwd=LzgyQnJFOUJadEU2M1BKcEE0T1NoZz09>

Meeting ID: 868 9744 7481 ♦ Passcode: 095165

Agenda

START THE ZOOM RECORDING

1. Call to order
2. Amendments to the Agenda
3. Public Comment
4. Reports:
 - a. Superintendent
 - b. Directors
 - c. Students
5. Time Scheduled Appointments
 - a. New Solutions K12 presentation
 - b. Climate Survey Results presentation
 - c. Vote on Logo
 - d. TPVS Use Agreement Extension
 - e. TANApproval
 - f. Review Revised Facilities Conditions Assessment of WUHSMS
 - g. Approve New Hire(s)
 - h. Accept Resignation(s)
6. Committees
 - a. Finance Committee
 - b. Policy Committee
 - i. Adoption-
 1. Grading Policy
 2. Administration of Federal Grant Funds
 3. Code F24- Prevention of Conflict of Interest in Procurement
 - ii. Second Reading- Code C21- Search and Seizure
 - iii. First Reading- Teaching and Learning Policy
 - c. Buildings & Grounds Committee
 - d. Negotiations, Hiring, & Retention Committee
 - e. Working Groups
7. Approve Minutes
8. Public Comment
9. Executive Session - if needed
10. Reflection
 - a. What did we do well?
 - b. What could we do better?
11. Adjourn

AGENDA ITEM #1

Call to Order

PURPOSE:

To begin the meeting, the Chair will determine if a quorum is present, then call the meeting to order.

WHO:

Chair: "I call this meeting to order at _____ p.m."

MOTION REQUIRED?

No

AGENDA ITEM #2

Amendments to the Agenda

PURPOSE:

To add or delete items to the agenda. **This is the only point in the meeting the agenda may be amended.**

Amendments added cannot include items that statutorily require a warning to the general public, and should not include items that have a significant impact that ethically should be warned to the public. **Amendments should be the exception, not the rule.**

NOTE: Reorganizing existing items on the agenda is not the same as amending it; items can be reorganized at any point in the meeting.

WHO:

Chair

MOTION REQUIRED?

Yes, **after** the amendments are announced or after it is determined that there are no amendments.

- "Motion to adopt the agenda." Requires a second and a vote.

PURPOSE:

All meetings of the body are meetings in the public, not of the public. Members of the public shall be afforded a reasonable opportunity to express opinions, so long as order is maintained.

A public body is within its rights under Open Meeting Law to limit public comment to only those items listed on its meeting agenda. However, the WCSU/WCUUSD board feels this creates a barrier preventing the public from bringing to their attention issues that are of importance to them. Thus, the board chooses to be responsive to the needs and concerns of their communities by allowing opportunities for public comment beyond just those items listed on its agenda..

WHO:

Chair

- Comments by the public or members of the body **must be addressed to the Chair or to the body as a whole**, and not to any individual member of the body or public.

MOTION REQUIRED?

No

Board Rules:**→ Public in-person meetings:**

- ◆ Persons wishing to speak must place their name and town of residence on the sign-in sheet;
- ◆ person must be acknowledged by Chair before speaking;
- ◆ speaker stands and addresses Chair or board as a whole;
- ◆ time limit of two (2) minutes per person.

→ Digital meetings:

- ◆ [Digitally raise your hand](#),
- ◆ wait to be acknowledged by the Chair,
- ◆ clearly state your name and town of residence for the minutes,
- ◆ address the Chair or the board as a whole

- If a member of the public has already spoken on a topic, they may not be recognized again until others have first been given the opportunity to comment.
- Order and decorum shall be observed by all persons present at the meeting. Neither members of the body, nor the members of the public, shall delay or interrupt the proceedings or the peace of the meeting or interrupt or disturb any member while speaking. Members of the body and members of the public are prohibited from making personal, impertinent, threatening, or profane remarks.
- Members of the body and members of the public shall obey the orders of the chair or other presiding member.

From the Superintendent

I have had two opportunities in May to witness the power of student voice. Two groups of our students presented at the annual Vermont Superintendents Association Conference in Burlington. Six students shared their stories of success in becoming proficient readers at WUHS/MS. Under the tutelage of Reading Specialist Julie Brown, they enrolled in Structured Literacy classes that allowed them to acquire the skills to be fluent readers, and for the first time in their educational experience, feel that they are respected and valued members of the school community. The second group shared their work to create an Equity Manifesto. This began with the Annual Leadership Conference on Social Action and continued through meetings of the Social Action Club and student advisories. All of the students represented our vision for a WCSU Portrait of a Graduate.

My work this month has included planning for our last inservice day on June 16th, and our Leadership Retreat in July. A portion of our time on that last day will address teacher and staff's ongoing work with Options Based Responses, specifically the options of Run, Hide, Fight. As we address educators' concerns about this decision making process, providing them with instructional videos and the opportunity to assess their own teaching and learning spaces for safety is important. We are also working to standardize how visitors enter our buildings in a safe manner. The Vermont School Safety Center is sharing the United States Secret Service's video: Averting Targeted School Violence. This [sixteen-minute video](#) provides research and data on best practices to avert targeted school violence in the future. I encourage all Board members to take the time to watch this video. I believe it confirms the position we have taken in addressing potential threats.

In the last months, the Board and School Leadership have discussed a concerning piece of data regarding the high representation of male students in our behavioral incident data. The Leadership Team will spend time during their retreat to discuss the root causes of this issue and how we can interrupt practices that may reinforce these results. Raph and I have identified some resources that discuss the issue at a national level including a short article, podcast and video. [Here is a link](#) to those resources if you would like to review them.

Tuesday, May 30, 2023

	BA	KES	RES	TPVS	WES	WUHSMS	Totals	
Pre K 3	7	13	2		21		43	
Pre K 4	12	10	5		45		72	
							0	
K	7	9	6		27		49	
Grade 1	6	15	4		36		61	
Grade 2	7	8	3		46		64	
Grade 3	15	20	7		47		89	
Grade 4	5	13	5		27		50	
Grade 5	10	12		50			72	
Grade 6	5	9		45	2		61	
Grade 7						70	70	
Grade 8						70	70	
Grade 9						83	83	
Grade 10						77	77	
Grade 11						82	82	
Grade 12						62	62	
Total Pre K	19	23	7		66		115	
Total K-12	55	86	25	95	185	444	890	
Total by School	74	109	32	95	251	444	1005	District Total
Percentage Change since Previous Month	1 (1.4%)	0	0	0	1 (0.4%)	-2 (-0.4%)	0	District Change
							-47 (-4.5%)	District Change from 1 year ago 2021-2022

	May 30, 2023
Tuition Funding Source = "Operating School District"	917
Tuition Funding Source = "Other VT School District"	86
Tuition Funding Source = "VT State Agency"	2
Tuition Funding Source = "Sponsored by Operating District"	0
Total	1,005

Students entering the district (since April 25, 2023)	
Transfer from a school in a different state or from a school outside of the country	1
Transfer from a public school in Vermont, a designated public school, or Rivendell Academy	1

Students leaving the district (since April 25, 2023)	
Transfer to a public school in Vermont	1
Home study student who enrolled, but never attended classes	1

WCSU enrollment by town (as of 5-30-23):

<https://docs.google.com/spreadsheets/d/1J-bqQyqSVlul-JwNUZNMxa4VBtPSGIaGKhUsBnXrHYA/edit?usp=sharing>

From the Director of Technology and Innovation

I am excited to announce that after releasing a Request for Proposal for interactive displays in our classrooms we have awarded the contract to 2nd Gear. This contract will include 97 interactive displays that will be used in all of our kindergarten - 12th grade classrooms throughout the district. The contract also includes a 7 year warranty with onsite repair, and free and unlimited training. Each display will be mounted on a mobile stand that can be easily moved around the classroom to provide maximum flexibility. We are currently coordinating with 2nd Gear to schedule the delivery of the displays. Once we have received the displays a small team of Summer Technology Interns will be helping to assemble them and remove old technology from our classrooms. The cost of this project is \$197,500.21 which is being covered by ESSER.

Over the past couple of months we have been working with a group of three Dartmouth students in Professor Eugene Korsunskiy's Senior Design Challenge course. We challenged these students to help us "pop the bubble" and help expose WUHSMS students to diverse life experiences, grapple with racial and social justice issues, and prepare them for life in a global world. The Dartmouth students made numerous trips to the WUHSMS to get to know students and staff members, and piloted a variety of

different activities inside and outside the classroom. One of the activities piloted was a Question Booth where WUHSMS students could pose a question that was on their mind. The Dartmouth students would then vet the questions and find someone in the community who would be willing to help answer it. To help answer these questions, community members may decide to be guests at the WUHSMS and set up a table where students can ask them questions around a particular topic. For example, one of the Dartmouth students is from England, so they set up a table allowing students to ask them questions about England. The Dartmouth students have connected with the Social Action Club at the WUHSMS to continue this work next year, and they have partnered with the Dartmouth Center for Social Impact to provide additional support next year.

[From the Director of Student Support Services](#)

- Continued work on preparation for the special education rule changes
- Planning PD for the special education team for the summer and next year
- Development of the paraeducator role, training and responsibilities
- On boarding of the new special education team members
- Creating classes and schedules for students who receive special education services
- Reviewing data with interventionists and specialists to assess needs for intervention for next year as well as capture growth of our students over the course of the year
- Drafting schedules and rosters for interventions across all schools
- Developing an action plan for the initial grant received for student mental health

[From the Director of Curriculum, Instruction, and Assessment](#)

Educator Professional Development in 23-24: Teachers are heading into summer with a picture of what our district wide professional development will look like next school year.

[Click here to see our plan](#) which features:

- Our calendar of meetings
- A UDL-driven plan for Professional Learning during Late Start Wednesdays
- Literacy training schedule for new teachers and leaders, K-4, in LETRS (Cohort #2)
- Literacy training schedule for ELA teachers in grades 5-12
- Schedule for Math Pact work for teachers of K-4

CIA Future Directions and Decisions: On May 2nd all elementary teachers learned about future directions for the Department of Curriculum, Instruction and Assessment:

- [Click here to see the slidedeck.](#)

This included a presentation on the culmination of a year-long K-6 ELA Core Language Curriculum Pilot, which resulted in the selection of EL as our new ELA Curriculum. Here are some key resources to review in order to understand this selection:

- [ELA Values, Goals, and Approach](#)
- [ELA Pilot Process](#)
- [WCSU ELA Elementary ELA Curriculum Coherence Process](#)
- [EL Family Information](#)
- [Literacy Instructional Time](#)
- [Our ELA Programs K-6](#)

Curriculum Coherence Work: The year is ending with two important documents from our PreK-12 teachers in Literacy and Math. Here's more information about each of them:

- **Mathematics:** This school year, 13 educators from grades 5-12 participated in 8 days/**56 hours** of professional development together. We co-created a draft of our Math Whole District Agreements, which includes mathematical language, notation, representations, rules that expire or evolve, and generalizations. We used The Math Pact (Dougherty, Bush, & Karp, 2021) as a guiding resource and also discussed equitable teaching practices, engagement, high-quality instructional resources, and assessments. We have created common agreements around mathematics instruction along the way, including a working draft of [this public-facing document](#), which we will be continuing to refine over the course of the 23-24 school year.
- **Literacy:** This year, 52 teachers were trained in structured literacy instruction using the Language Essentials for Teachers of Reading and Spelling (LETRS) professional development curriculum. 42 Kindergarten through Grade 4 teachers, K-12 interventionists, and administrators completed **84 hours** of literacy training, and 10 PreK teachers and 1 Literacy Facilitator completed **28 hours** of LETRS for Early Childhood PD. We have created common agreements around literacy instruction along the way, including a working draft of [this public-facing document](#), which we will be finalizing as the year concludes. We wish to thank the board sincerely for their support!

[From the Director of Finance and Operations](#)

The school board approved three increases to the budget adopted by the voters last March. Those increases are adding Pre-K staff at KES and WES in the amount of \$322,899, approving a support staff CBA with a budget impact of \$220,766 and approving non-union wage increases in the amount of \$148,164 for a total board approved increase of \$691,829. Through April 30th we are projecting WCUUSD as overspending the voter approved budget by \$416,894, but underspending the total board approved budget with the additions by \$274,934. The WCSU budget is projected to be underspent by \$347,536. Continued spending in excess of the voter approved budget will create a cash flow issue. Revenues are coming in as expected except for a minor shortfall in tuition revenues. Moving forward we will need to make sure that all spending remains within the budget approved by the voters.

[Monthly Budget Reports](#)

From the Student Representatives to the Board

Owen:

Students and teachers have had a busy few weeks with final tests, exams and sports championships. Student Government elections were held last week as well as the junior-senior prom which was a blast. Cognia testing seems to have been a somewhat "seam-full" transition for a lot of students... I think the confusion felt by Raph and our administrators was echoed in some classrooms.

Seniors finished their last week of classes on Friday and have been practicing for graduation coming at the end of this week - we have an amazing and amazingly diverse group of 17 and 18 year olds heading-off to great jobs, colleges and experiences. We should be pretty proud of this group - they're emblematic of work done to realize our PoG.

We met recently to outline some goals for our next Student Leadership Summit. We'll use this event to gather information for our own work on the Wasp mascot with many sessions having a focus on offensive symbols.

Aidan:

With the school year coming to a close, students have been working diligently to complete final projects and exams for their respective classes. Many students started the month of May with AP tests, while others completed standardized state tests. In both cases, students found themselves well prepared and equipped to perform confidently in such high-stake environments. With AP tests over, students have celebrated a year of hard work with field trips, movies, and time to relax and focus on other classes. Some students have dove deep into a final project of their choice in their respective AP classes, which they have taken on with a generally good attitude. On Friday, 5/19, a group of students accompanied by Jen Stainton and Audrey Richardson presented their work around equity and inclusion (which included branches around unity and coherence and freedom and voice) to educators and administrators at the VSA conference in Burlington. A group of students accompanied by Julie Brown also presented their work around literacy at the same conference. The Social Action Club continues their work with the WASPs mascot, opening discussions regarding the topic to the student body through advisories. Although the end of the year can be stressful and tiring, students share feelings of excitement and high morale for the coming summer months as they push through their final assignments of the year.

5.A. New Solutions K12 Presentation

WHO:

Note Levenson

5.B. Climate Survey Results Presentation

WHO:

Sherry Sousa

[District Survey Data Report 2023](#)

5.C. Vote on Logo

New Name = New Logo! Ideas presented in different formats so that the board can envision the potential uses for the logo. Board will vote on **the image itself** - fonts and positioning of text will vary according to usage requirements.

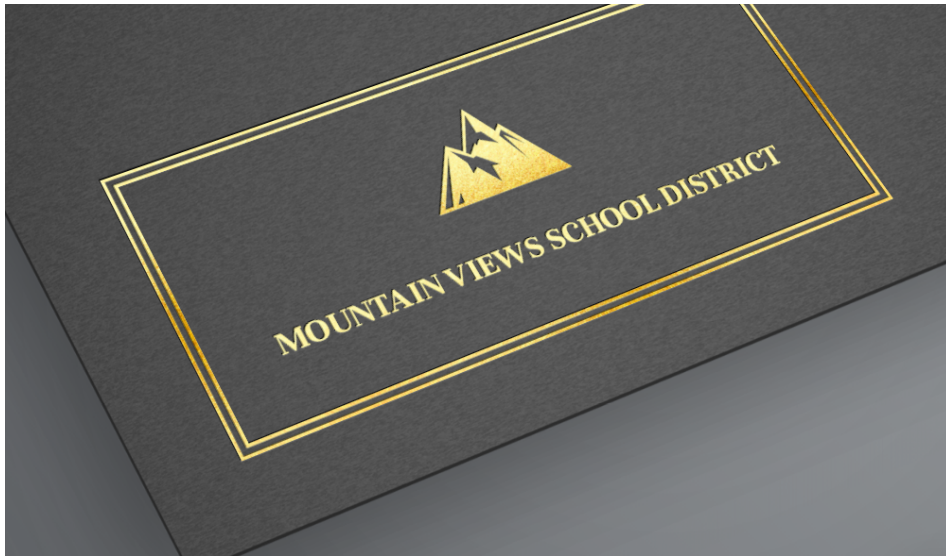
A.



B.



C.



WHO:
Jim Fenn

PURPOSE:

A TAN is a Tax Anticipation Note. Tax revenues are received from our member towns throughout the school year with tax payments from the towns typically beginning in early October through the end of May. A TAN provides the District with a source of cash to pay our bills while we are waiting for taxes to be collected and paid to the District. The need for the TAN is driven by the need to cover our funding gap between our expenditures and the receipt of our tax revenues. A TAN is a short term, twelve month note and is an annual occurrence.

Below is the district's 4 Year TAN Comparison:

TAN 4 year Comparison				
Fiscal Yr	Term	Maturity	Note	Rate
FY20	1 Year	06/30/20	\$3,900,000	3.05%
FY21	1 Year	06/30/21	\$4,645,815	2.80%
FY22	1 Year	06/30/22	\$4,568,823	2.90%
FY23	1 Year	06/30/23	\$3,200,000	2.60%

The FY24 TAN has been duly warned, the attached Resolution and Certification Tax Anticipation Borrowing has been written by our legal counsel. It will need approval and to be signed by the board.

MOTION REQUIRED?

Yes.

"I motion that the Board authorize a Tax Anticipation Note for three million, two hundred thousand dollars (\$3,200,000) for FY24 operating expenses, understanding that the note matures on June 30, 2024, and the anticipated final interest rate is 4.5%. The anticipated final interest rate may change due to a fluctuation in the Federal Interest Rate."

Requires a second, then can be opened for discussion.

Calista and I are working with Mascoma Bank and have secured an interest rate of 4.50% for next year. I do not expect this rate to change between now and when we sign the note. Any changes would be driven by a change in the Federal Reserve interest rate. The wording of the suggested motion will allow us to continue to move forward even if there is a minor change in the anticipated interest rate without holding an additional special meeting. (The amount and date of maturity will not change.)

[TAN Cash Flow Certificate Form FY24](#)

[FY24 TAN Promissory Note](#)

[TAN Resolution FY24](#)

5.E.	Revised WUHSMS Assessment
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WHO:

Joe Rigoli, Dir. of Buildings and Grounds

Jim Fenn, Dir. of Finance and Operations

[Facility Condition Assessment](#)

5.F.	Approve New Hire(s)
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PURPOSE:

The Superintendent nominates candidates for employment by the school district or supervisory union if the vacant position requires a licensed employee, and the appropriate board approves or declines.

(16 V.S.A. § 242)

Kathleen MacLean- Special Education teacher (WCSU)

Lori Ann Adams- SEL Teacher (WCUUSD)

Ashley Morse- Elementary Teacher at WES (WCUUSD)

Kathleen J. MacLean

"Tell me and I forget. Teach me and I remember. Involve me and I learn." Benjamin Franklin

SUMMARY OF QUALIFICATIONS

- Active self-starter: consistently complete multiple projects independently and with initiative
- Communication: build strong connections with stakeholders and ability to engage students in learning
- Organization: deadline sensitive when scheduling and prioritizing tasks
- Proficient in computer and web-based technology: enthusiastically incorporate new technology into curriculum
- Responsive to challenges: solid planning and problem-solving skills

EXPERIENCE

Windsor Southeast Supervisory Union, Windsor, VT

2022-2023

Windsor Junior/Senior High School

ACE Program Coordinator, Case Manager, and Special Education Teacher

- Manage a team of seven paraeducators, and behavior interventionist in a program for at-risk-children with challenging behaviors by building a learning environment centered on diversity, equity, and inclusion (DEI) to facilitate a safe and welcoming classroom experience
- Coordinate with psychologist, parents, and multidisciplinary teams to identify appropriate students for the program by analyzing information from educational and medical records to assess students' abilities, needs, and eligibility for services
- Provide small group instruction to students ranging from fifth grade to twelfth grade, develop individualized education plans (IEPs), and monitor student progress

Hartford School District – White River Junction, VT

2014-2022

Project SEARCH at Dartmouth-Hitchcock

Program Coordinator and Instructor

- Work in partnership with department managers and supervisors at the hospital to carefully examine and identify essential functions and tasks required in the internship, including supports, training, accommodations and modifications needed for the individuals to be successful
- Direct an award winning post-secondary school-to-work transition program at the medical center while providing total workplace immersion to young adults with intellectual and developmental disabilities ages 18+ through a combination of classroom instruction, career exploration, and relevant job-skills training through strategically designed internships
- Consistently obtained 90-100% competitive employment for all interns that completed the program
- Compiled, analyzed, and summarized information and data in a formative program evaluation on Project SEARCH at Dartmouth-Hitchcock submitted as part of master's level capstone project
- Promote and market program to external and internal stakeholders through presentations, open houses, tours and interviews
- Collaborate with school-based case managers on the development of IEP goals and accommodations relative to post-secondary transition to employment for current and prospective interns
- Facilitate meetings and coordinate action items with representatives at the regional, state and national levels of Project SEARCH, Vermont Agency of Education, New Hampshire Department of Education, Vermont Department of Aging and Independent Living, New Hampshire Health and Human Services, Vocational Rehabilitation, area agencies, regional school districts and business partners

School Administrative Unit 9 – Conway, NH

2000-2014

Kennett High School

Special Education Instructional Aide and Tutor

- Worked in partnership with regular education teachers in professional learning communities; modified lessons in all core subject areas including advanced placement, foreign language, and vocational classes. Instructed students with emotional disturbances, learning disabilities and autism spectrum disorders in a variety of social skills using positive reinforcement and functional behavior analysis

Lori Ann Jillson Adams

Education

Southern New Hampshire University
Manchester, New Hampshire
Master of Education
Major: Leadership
GPA: 3.900
Credit Hours: 36
Attended January 2020 to August 2022
Degree conferred August 2022

[Transcript](#)
(552KB)

Lyndon State College
Lyndon, Vermont
Graduate Coursework
Major: Education
GPA: 4.000
Credit Hours: 135
Attended January 2012 to July 2015

[Transcript](#)
(included)

University of Arizona
Tucson, Arizona
Bachelor of Arts
Major: Elementary Education
GPA: 3.450
Credit Hours: 145
Attended January 1999 to December 2000
Degree conferred December 2000

[Transcript](#)
(included)

Wheelock College
Boston, Massachusetts
College Coursework - no degree
Major: Early Childhood Education
Attended September 1993 to May 1995

[Transcript](#)
(included)

Experience

Littleton School District SAU 84
Title 1 Reading Interventionist K-6
Littleton, NH
First Grade Teacher- 2016-2020
Third Grade Teacher 2020-2022
Title 1 Reading Interventionist 2022-present

Jul 2016 - Present

Lunenburg School District
Third Grade Teacher
Gilman, VT

Jul 2013 - Jun 2016

I was the third grade teacher at Lunenburg Elementary School. My responsibilities include creating and implementing curriculum. This curriculum aligns with Common Core, Next Generation Science Standards, and Vermont Social Studies Grade Expectations/Standards. I teach Eureka math, Foundations phonics/word study, Lucy Calkins Units of Study, and follow Responsive Classroom. In addition, I administer NWEA Map Testing, SBAC testing, and local writing prompts.

Gilman/Lunenburg School District
Pre School Teacher
Gilman, VT

Aug 2011 - Jun 2013

I was a pre school teacher working in a Head Start Collaborative. I co-taught with two Head Start teachers. We had a classroom of twenty children, ages 3-5 years old.

Ashley A. Morse

Experience

ALBERT BRIDGE SCHOOL, BROWNSVILLE, VERMONT

2021- PRESENT

Flex teacher supporting grades 3-6 in Math and English Language Arts. Responsible for whole-class and small group instruction and supporting classroom teachers in core subjects.

MARION CROSS ELEMENTARY SCHOOL, NORWICH, VERMONT

2007-2020

Classroom Teacher responsible for facilitating an individualized, emergent curriculum. Model a healthy relationship with academics, learning and curiosity about the natural world to help students become life-long learners.

SPRINGFIELD ELEMENTARY SCHOOL, SPRINGFIELD, VERMONT

1997-2002

Bridge Program- Lead Teacher responsible for working with special educators, social workers, therapists and families to create and implement individualized learning programs for a transitional class of k-2 students.

Education

Master's Degree in Education

JOHNSON STATE COLLEGE 1997

Bachelor's Degree in Science

CORNELL UNIVERSITY 1991

Certified Forest Teacher

Cedar Song School Forest Training Vashon, WA 2016

Level II Vermont State Professional Educator

K-6 Elem. Ed. License

CPR and First Aid Certified

Katie Burke, School Nurse

May 2, 2023

Katie Burke
2 Ice House Rd
Windsor, VT 05089

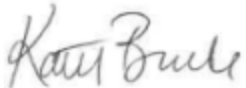
Dear Sherry Sousa and WCSU School Board,

I am writing this letter to formally notify you that I will not be returning to my position of School Nurse in the Windsor Central Supervisory Union next fall. Please accept this as my formal resignation from my position as WUHSMS School Nurse, Reading Elementary School Nurse, and WCSU School Nurse Leader effective July 30, 2023.

I will be transitioning to a school nurse position at the Windsor School in Windsor, Vermont. This opportunity came about organically, as I was not looking for alternative employment and have thoroughly enjoyed working with the School Nurse Team. I appreciate the opportunities for growth and development that many in the Windsor Central Supervisory Union have provided during my time spent working in the district, and could not have envisioned navigating the pandemic with a greater group of colleagues.

Please let me know how I can be of help during the transition period. I wish the WCSU and the school nurse team the very best moving forward.

Sincerely,



Katie Burke, MSN, RN

PURPOSE:

To provide an update on the work of Committees and Working Groups.

WHO:

- A. Finance Committee Update
- B. Policy Committee Update
 - i. Adoption-
 - 1. [Grading Policy](#)
 - 2. [Administration of Federal Grant Funds](#)
 - 3. Code F24- [Prevention of Conflict of Interest in Procurement](#)
 - ii. Second Reading- Code C21- [Search and Seizure](#)
 - iii. First Reading- [Teaching and Learning Policy](#)
- C. Buildings & Grounds Committee Update
- D. Negotiations, Hiring, & Retention Committee Update
- E. Working Groups Update

Windsor Central Supervisory Union
 Windsor Central Unified Union School
 District Board of Directors Monthly Meeting
 May 1, 2023, 6:30 p.m.
[Zoom recording](#)

Board Members Present:*Barnard:*

Bryce Sammel (virtual 6:53 p.m.)
 Carin Park

Bridgewater:

Lara Bowers
 Ryan Townsend

Killington:

Katie Reed (virtual)
 Anne Karl (virtual)

Plymouth:

Elliot Rubin
 Josh Linton

Pittsfield:

Ray Rice (virtual)

Pomfret:

Bob Crean (virtual)
 Lydia Locke

Reading:

Anna Sessa (virtual)

Woodstock:

Keri Bristow
 Ben Ford
 John Williams
 Marianne Ralph
 Matt Stout

Superintendent: Sherry Sousa

Director of Student Support Services: Shayna Kalnitsky

Director of Instructional Technology: Raphael Adamek

Director of Finance and Operations: Jim Fenn

District Curriculum Coordinator: Jennifer Stainton (virtual)

Director of Human Resources: Linda Loprete (virtual)

Principals/Administration: Garon Smail, Cody TanCreti (virtual 7:29 p.m.), Mary Guggenberger (virtual), Maggie Mills (virtual), Melissa Zoerheide, Aaron Cinquemani (virtual)

Student Representatives: Owen Courcey (virtual)

Recording Secretary: Rayna Bishop

1. Keri Bristow called the meeting to order at 6:32 p.m.
2. Amendments to the Agenda: None. Motion to approve the agenda: Ben Ford. Seconded: Lydia Locke. All in favor.
3. Public Comment: None.
4. Comments/Considerations from Woodstock officials: Woodstock Municipal Manager Eric Duffy and members of the Woodstock Select Board spoke about how the boards could work together and stay informed of each other's work. Mr. Duffy expressed interest in meeting with the Superintendent monthly. Anna Sessa pointed out that it would be nice to involve all of the town select boards
5. Reports: The full written reports can be found in the [board book](#). Reports were provided by the Superintendent; Director of Instructional Technology; Director of Curriculum, Instruction, and Assessment; Director of Student Support Services; and the student representative.
6. Time Scheduled Discussion:
 - a. International Virtual Exchange presentation- Colleen O'Connell shared information with the board about the exchange program and the opportunities students have.

- b. CRAFT presentation- Kat Robbins, Janis Boulbol, Abbie Castriotta, student Aleks Cirovic, and student Chelsea McDermott shared information about the CRAFT program, their experiences with the program, and future goals for the program.
 - c. Audit Presentation- Jim Fenn delivered a presentation of the financial audit for the year ending June 30, 2022.
 - d. Award Bid for Electric Buses- Jim Fenn and Ben Ford shared information on received bids, and recommended that the board accept the bid from Cressey-Thomas. Motion by Anna Sessa to award contract to Cressey-Thomas. Seconded by Carin Park. All in favor.
 - e. WCSU Name Change- In December 2022 the board voted to change the name of the school district. As the school district and the supervisory union are separate entities, the WCSU board needs to vote to change the name of the WCSU to align with the school district name change. Motion by Anna Sessa to change the name of the Windsor Central Supervisory Union to the Mountain Views Supervisory Union, effective July 1, 2023. Seconded by Ben Ford. All in favor.
 - f. Approve New Hires (WCUUSD) & g. Approve New Hires (WCSU)- Motion to approve the hiring of all persons as presented. Moved: Carin Park. Seconded: John Williams. All in favor.
(Brandon Hill- RES Principal; Lori Beland- WES Asst. Principal; Erin Bucher- BA Teacher; Marcia Davis- Special educator; Janine Saragusa- School Psychologist.)
 - g. Accept Resignations: Resignations accepted as presented. (Gabiella Durgin- WUHSMS Guidance; Richard Kearney- WUHSMS Drivers Education.)
7. Committees:
- a. Finance- Ben Ford discussed the items that the board will be making decisions on next month.
 - b. Policy-
 - i Grading Policy- Motion by Matt Stout to adopt the Grading Policy at the next meeting. Seconded: Carin Park. All in favor.
 - ii School Crisis Prevention & Response policy- Motion by John Williams to adopt. Seconded: Lydia Locke. All in favor.
 - iii First reading of the Search and Seizure policy. Motion by Carin Park for a second reading at the next meeting. Seconded: John Williams. All in favor.
 - iv First reading of the Administration of Federal Grant Funds policy- Motion by Lara Bowers to adopt at the next meeting. Seconded by Ben Ford. All in favor.
 - v First reading of F24 Prevention of Conflict of Interest in Procurement policy- Motion by Josh Linton to adopt at the next meeting. Seconded by Matt Stout. All in favor.
 - c. Buildings & Grounds- Matt Stout discussed highlights from the last meeting.
 - d. Negotiations- no updates to report at this time.
 - e. MSHS Build- Ben Ford discussed the recent New Build Committee meeting.
8. Consent Agenda- Motion to approve the consent agenda. Moved: Carin Park. Seconded: Lydia Locke. All in favor.
9. Public comment was heard.
10. Executive session: Motion to enter executive session at 9:17 p.m. under 1 V.S.A. §313(7). Moved: Ben Ford, seconded: John Williams. All in favor. No action taken upon exit.
11. Reflection: None.
12. Motion to adjourn at 10:37 p.m. Moved: Ben Ford. Seconded: Elliot Rubin. All in favor.

AGENDA ITEM #9	Public Comment 10 minutes
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PURPOSE:

To hear input, concerns, etc. from the attending public.

WHO:

Chair

MOTION REQUIRED?

No

Board Rules: Public sign-in sheet (when in-person meetings are resumed). Person stands and announces name; time limit of two (2) minutes per person.

Digital meetings: Digitally raise your hand, wait to be acknowledged by the Chair, please identify yourself for the record, then address the board.

AGENDA ITEM #11	Executive Session- if needed
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WHO:

Chair calls for a member to make the motion.

MOTION REQUIRED?

Yes. Motion required that states the purpose and the statutory exemption from public session.:

“Motion to enter executive session for _____ under 1 V.S.A. §313(?(?).”

Requires a second and a vote to enter the session.

AGENDA ITEM #12	Reflection
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PURPOSE:

This is a time to process board self-evaluation and implement recommendations for improvement.

WHO:

Full board

MOTION REQUIRED?

No.

PURPOSE:

Ends the meeting

WHO:

Chair calls for a member to make the motion to adjourn and notes the time.

MOTION REQUIRED?

Yes. Needs a second and vote.