

Windsor Central Supervisory Union  
Windsor Central Unified Union School District  
Board of Directors Monthly Meeting  
June 6, 2022, 6:30 p.m.  
[Virtual Zoom meeting recording](#)

**Board Members Present:**

*Barnard:*

Carin Park  
Bryce Sammel

*Bridgewater:*

Matthew Hough

*Killington:*

Jim Haff

*Plymouth:*

Elliot Rubin

*Pittsfield:*

Ray Rice

*Pomfret:*

Bob Crean  
Lydia Locke

*Reading:*

Anna Sessa

*Woodstock:*

Keri Bristow  
Ben Ford  
Sam DiNatale  
Todd Ulman  
Matt Stout  
PJ Eames

*Superintendent:*

*Director of Student Support Services:*

*Director of Instructional Technology:* Raphael Adamek

*Director of Finance and Operations:* Jim Fenn

*District Buildings & Grounds Manager:* Joe Rigoli

*Director of Human Resources:* Linda Loprete

*Principals/ Administration:* Garon Smail, John Hansen, Cody Tancreti, Tom Emery, Laurie Smith

*Student Representatives:*

*Presenters:* Jacob Laskosky, John Alden

*Recording Secretary:* Rayna Bishop

1. **Call to Order:** Keri Bristow called the meeting to order at 6:33 p.m.
2. **Amendments to the Agenda:** No changes to the agenda.
3. **Public Comment:** Questions were heard regarding the specifics of the May 23, 2022, special board meeting executive session. Keri stated that details of contracts are not discussed in public session, and if there were questions she would be happy to discuss what she was able to in a one-on-one conversation.
4. **Reports:** The full written Director reports can be found in the board book. Due to unavoidable absences, Raphael Adamek, Director of Instructional Technology, discussed points of the Superintendent's report, his own report, the Director of Curriculum's report, and the Director of Student Support Services' report. The Director of Finance and Operations discussed his report. Due to end-of-year school activities, no student representatives were able to attend. Keri drew attention to Kat Robbins' partnership report in the board book and encouraged board members to make a point to review it.
5. **Time Scheduled Discussion:**
  - a. WUHSMS building assessment presentation from DuBois King, and Scott & Partners. The information provided showed critical areas and discussed how to best sustain the building until it could be replaced.

- b. TAN: Jim Fenn discussed the TAN, and the document he was expecting, and informed the board that a special meeting will be required to approve the final document.
  - c. Union Arena request: The board revisited the request from the Union Arena that they release \$24,000 from the Endowment Fund to offset the cost of the solar panels. The board had requested further information, and did not feel that it had been adequately provided, nor was a UA representative present for questions. Motion to table. Moved: Jim Haff. Seconded: Todd Ulman. Jim Haff asked for the current fund balance, stated at \$624,487 as of April 30<sup>th</sup>. It has lost approximately \$80,000 since the first of the year due to the market. Additionally, \$100,000 of previously approved funds have not been drawn down yet. Jim Haff reiterated the minimum fund balance to maintain is \$500,000.
  - d. Supt. Sousa delivered a presentation on the WUHSMS Leadership Model for FY23 at the May board meeting ([here](#)). There was not a chance for questions to be asked at that meeting. Members of the WUHSMS leadership team consisting of Principal Garon Smail, incoming Assistant Principal Cody Tancreti, Social Emotional Coach gr. 7-9 Laurie Smith, and Social Emotional Coach gr. 10-12 Tom Emery were present to answer questions.
6. **Committee Updates:**
- a. Finance: Needs more members! Ben Ford delivered an update.
  - b. Policy:
    - i. First Reading:
      - 1. Title I, Part A: Parent and Family Engagement- Motion to warn for a second reading at August board meeting. Moved: Jim Haff. Seconded: Elliot Ruben. All in favor.
      - 2. C14: Section 504 and ADA Grievance Protocol- Motion to adopt at August meeting. Moved: Jim Haff. Seconded: Todd Ulman. All in favor.
    - ii. Update- Sam DiNatale delivered an update.
  - c. Buildings & Grounds: Jim Haff thanked the B&G crew for all of their hard work. Joe Rigoli confirmed that he is still looking for alternatives to sustain and improve the WUHSMS.
  - d. Negotiations: continuing negotiations with support staff.
  - e. Working Groups:
    - i. CEWG survey results- Todd delivered a presentation on the results of the survey.
    - ii. New Build- Marlena McNamee, Fundraising Manager, delivered a presentation on the work being done towards the new build campaign, and shared a video that is still in development on raising public awareness.
7. **Consent Agenda**- Motion to approve the consent agenda. Moved: Jim Haff. Seconded: Bryce Sammel. All in favor.
8. **Resignations:** The resignations of Amanda Hull, Kyle Cassarino, Hannah Leland, Louise Lubaszewski, and Jamie Brooks were all acknowledged and accepted with regret.
9. **Public comment:** None.
10. **Executive Session:** None.
11. **Reflection** and board feedback. Discussion on historically allowing board members and recent board members the privilege of handing their graduating student's diploma to them at the ceremony. Ray Rice, Pittsfield representative, has a student graduating and was offered the opportunity to present the diploma. Motion to allow recent and long-time board member Jennifer Iannantuoni to use Jim Haff's seat (he cannot attend) with the board and present her son his diploma. Moved: Jim Haff. Seconded: Ben Ford. All in favor.
12. Motion to **adjourn** at 8:28 p.m. Moved: Ray Rice. Seconded: Jim Haff. All in favor.