

Mountain Views Supervisory Union  
and  
Mountain Views School District

October 2, 2023, at 6:30 p.m.

MVSU Conference Room  
and  
ZOOM video-conferencing

<https://wcsu-net.zoom.us/j/89224491236?pwd=UHZLaEkzcXpLK0d3Y01rWE1kWmtYdz09>

Meeting ID: 892 2449 1236  
Passcode: 212487

## Agenda

### START THE ZOOM RECORDING

1. Call to order
2. Amendments to the Agenda
3. Public Comment
4. Reports:
  - a. Superintendent
  - b. Directors
  - c. Students
5. Time Scheduled Appointments
  - a. FY25 Budget Priorities and Assumptions
  - b. Logo update
  - c. Re-sign general obligation note
6. Committees
  - a. Finance Committee
  - b. Policy Committee
    - i. Adoption- Code F3 Fire and Emergency Preparedness [markup](#) and [clean](#)
    - ii. First Reading-
      1. F4 Access Control and Visitor Management [markup](#) and [clean](#)
      2. C2 Student Drugs & Alcohol [markup](#) and [clean](#)
      3. C27 Student Distribution of Literature [markup](#) and [clean](#)
  - c. Buildings & Grounds Committee
  - d. Negotiations, Hiring, & Retention Committee
  - e. Working Groups
7. Approve Minutes
8. Public Comment
9. Executive Session- if needed
10. Reflection
  - a. What did we do well?
  - b. What could we do better?
11. Adjourn

**AGENDA ITEM #1****Call to Order****PURPOSE:**

To begin the meeting, the Chair will determine if a quorum is present, then call the meeting to order.

**WHO:**

Chair: "I call this meeting to order at \_\_\_\_\_ p.m."

**MOTION REQUIRED?**

No

**AGENDA ITEM #2****Amendments to the Agenda****PURPOSE:**

To add or delete items to the agenda. This is the only point in the meeting the agenda may be amended.

Amendments added cannot include items that statutorily require a warning to the general public, and should not include items that have a significant impact that ethically should be warned to the public. **Amendments should be the exception, not the rule.**

NOTE: Reorganizing existing items on the agenda is not the same as amending it; items can be reorganized at any point in the meeting.

**WHO:**

Chair

**MOTION REQUIRED?**

Yes, **after** the amendments are announced or after it is determined that there are no amendments.

- "Motion to adopt the agenda." Requires a second and a vote.

**PURPOSE:**

All meetings of the body are meetings in the public, not of the public. Members of the public shall be afforded a reasonable opportunity to express opinions, so long as order is maintained.

A public body is within its rights under Open Meeting Law to limit public comment to only those items listed on its meeting agenda. However, the WCSU/WCUUSD board feels this creates a barrier preventing the public from bringing to their attention issues that are of importance to them. Thus, the board chooses to be responsive to the needs and concerns of their communities by allowing opportunities for public comment beyond just those items listed on its agenda..

**WHO:**

Chair

- Comments by the public or members of the body **must be addressed to the Chair or to the body as a whole**, and not to any individual member of the body or public.

**MOTION REQUIRED?**

No

**Board Rules:****→ Public in-person meetings:**

- ◆ Persons wishing to speak must place their name and town of residence on the sign-in sheet;
- ◆ person must be acknowledged by Chair before speaking;
- ◆ speaker stands and addresses Chair or board as a whole;
- ◆ time limit of two (2) minutes per person.

**→ Digital meetings:**

- ◆ [Digitally raise your hand](#),
- ◆ wait to be acknowledged by the Chair,
- ◆ clearly state your name and town of residence for the minutes,
- ◆ address the Chair or the board as a whole

- If a member of the public has already spoken on a topic, they may not be recognized again until others have first been given the opportunity to comment.
- Order and decorum shall be observed by all persons present at the meeting. Neither members of the body, nor the members of the public, shall delay or interrupt the proceedings or the peace of the meeting or interrupt or disturb any member while speaking. Members of the body and members of the public are prohibited from making personal, impertinent, threatening, or profane remarks.
- Members of the body and members of the public shall obey the orders of the chair or other presiding member.

### From the Superintendent

In the short time since our last Board meeting, I've had the opportunity to work again with the MVSU Strategic Plan Design Team. During this three hour session, we reviewed proposed revisions of the Portrait of a Graduate and began to identify the key themes for the new Strategic Plan. By looking at the district's strengths, weaknesses, opportunities and threats, the group was able to provide the Writing Team with the areas they felt most needed to be addressed in the next plan in order to achieve the Portrait of a Graduate.

Keri, Ben, Marlena and I have spent two Wednesday afternoons at the Green to share the designs of the proposed new Middle and High Schools. During that time, we shared the opportunities the new facility would provide and answer a wide range of questions. The response from young families to retirees has been very positive and engaging.

During the last week of September, I brought a group of six principals and school leaders to this year's EdLeader 21 Conference in St. Louis. This was an opportunity to learn from educators across the country on how they leverage their Portrait of a Graduate to advance student learning and engagement. I had the opportunity to present with MVSU's Literacy Facilitator Julie Brown on our middle and high school special education literacy program which was well received.

### From the Director of Technology and Innovation

Teachers throughout our schools are using our new Newline interactive displays in their classrooms. Although there have been some issues with the displays, the majority of the feedback has been positive. Some teachers have thrown themselves into learning the new features of the displays and finding ways to use them in their teaching. We will continue to support teachers in learning these displays by offering office hours with a trainer from 2nd Gear (the vendor we purchased the displays from).

In response to the rising risk of cyber attack locally and across the nation we are working to fortify our systems and processes. We are working to strike a balance between making our programs easy to access and increasing our security. We will be leaning on recommendations from various organizations as we engage in this work.

**Tuesday, September 26,  
2023**

	BA	KES	RES	TPVS	WES	WUHSMS	Totals	
Pre K 3	4	10	4		12		30	
Pre K 4	7	12	4		31		54	
K	10	13	4		54		81	
Grade 1	8	11	7		23		49	
Grade 2	4	15	4		38		61	
Grade 3	8	8	5		48		69	
Grade 4	15	20	6		46		87	
Grade 5	5	13		34			52	
Grade 6	10	11		42			63	
Grade 7						65	65	
Grade 8						66	66	
Grade 9						85	85	
Grade 10						80	80	
Grade 11						75	75	
Grade 12						84	84	
<b>Total Pre K</b>	11	22	8		43		84	
<b>Total K-12</b>	60	91	26	76	209	455	917	
<b>Total by School</b>	71	113	34	76	252	455	<b>1001</b>	<b>District Total</b>
<b>Enrollment in September 2022</b>	72	113	35	92	254	450	<b>1016</b>	
<b>Percentage change since September 2022</b>	-1.4%	0.0%	-2.9%	-17.4%	-0.8%	1.1%	<b>-1.5%</b>	<b>District Change</b>

	September 2022	September 2023	Percent Change
Tuition Funding Source = "Operating School District"	926	909	-1.8%
Tuition Funding Source = "Other" (i.e., Exchange Students)	1	2	100%
Tuition Funding Source = "Other VT School District"	88	90	2.3%
Tuition Funding Source = "VT State Agency"	1	0	-100%
Tuition Funding Source = "Sponsored by Operating District"	0	0	0
Total	1,016	1,001	-1.5%

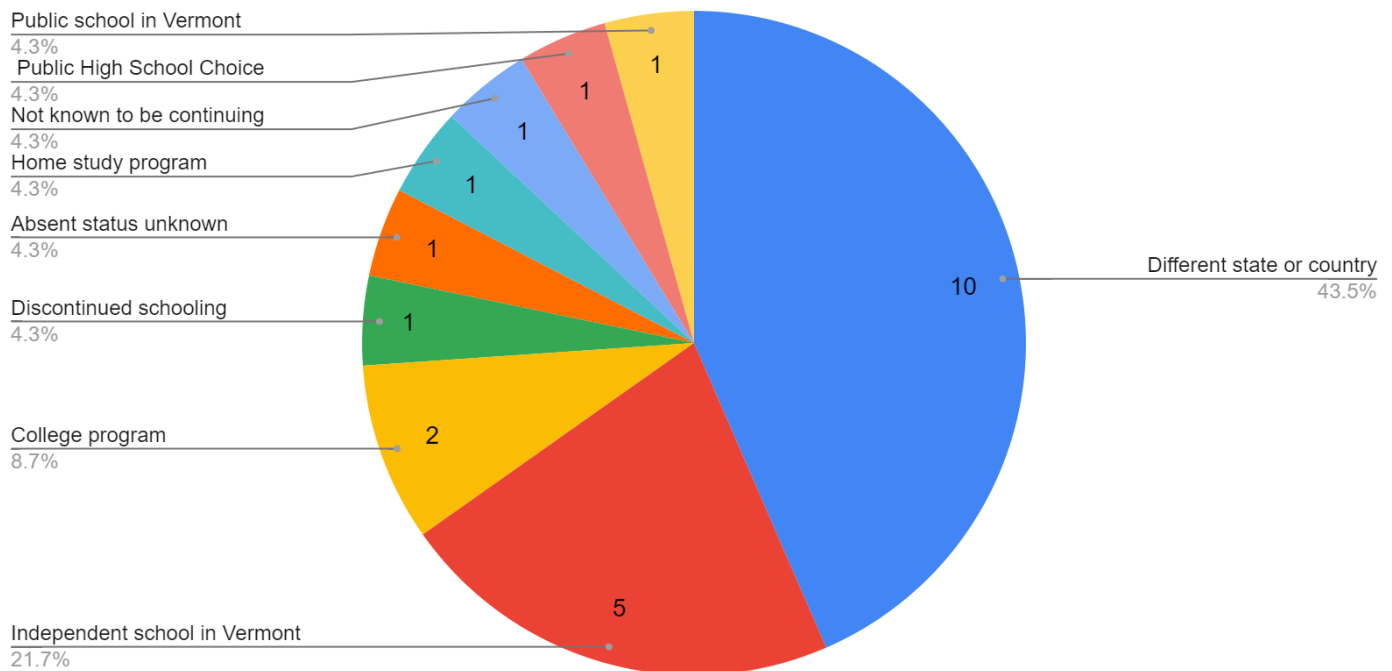
Mountain Views Supervisory Union enrollment by town (as of 9-26-23)

[https://docs.google.com/spreadsheets/d/1L\\_RZJiG4S4Ha7Lhu0Txvxl-GDMBZeHp\\_MpAO3i3ErkU/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1L_RZJiG4S4Ha7Lhu0Txvxl-GDMBZeHp_MpAO3i3ErkU/edit?usp=sharing)

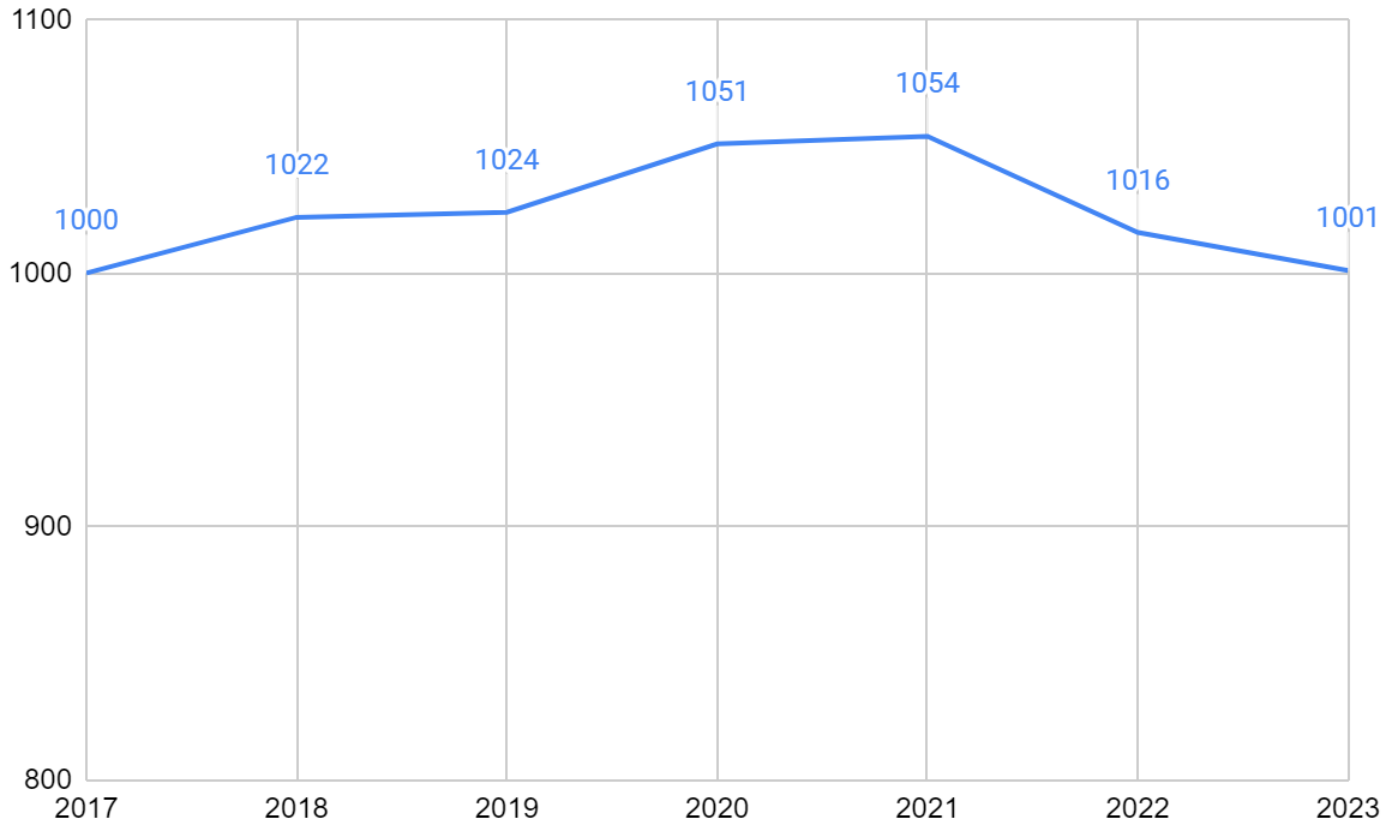
Mountain Views Supervisory Union enrollment by school and town (as of 9-26-23)

<https://docs.google.com/spreadsheets/d/1pTlm58fjJHKrk4i3vTQDCOvjHhnhZmcReC1hqNPaly/edit?usp=sharing>

23 students have unenrolled from Mountain View Supervisory Union Schools this school year (as of 9-26-23)



## September Student Enrollment



\*Please note that the enrollment conditions change from year to year and some factors (like the availability of PreK classrooms in our schools) may make enrollment numbers fluctuate.

### From the Student Representatives

#### Aidan:

The student body has been quite lively as classic school activities and traditions commence once again. Last week, the Student Council hosted the WUHS annual club fair, where students can go and hear from club ambassadors and advisors about the different clubs the high school provides. Many students were excited to get their favorite clubs up and running again, while many others were excited to join new ones. Athletics have captivated the student body, with the bleachers filled with fans supporting their home teams and athletes. There has been much success among sports teams, as well, with updates on games being posted on the Woodstock Student Section Instagram page. As students begin to focus on PSATs, class tests, and college decisions, they are also looking forward to Best Wednesdays, Spirit Week, and many events to come.



Owen:

HS seniors are busy thinking about future plans - congrats so far to Owen Kross, Hannah Gubbins and Claudia Shoemaker for their commitments to colleges. A lot of other students are focussed on the PSATs + other tests in the next weeks. We've confirmed a speaker, breakout sessions, topics and venue for our Student Leadership Summit on 10/11 and the Social Action Club has again started meeting with its new advisors and underclassmen members. WUHS's ~20 Spanish exchange students recently left the Upper Valley to cap off their visit in New York. Hosting was an amazing opportunity and I'm really grateful to the team in our district that organized the trip. Broadly I think students are doing pretty well!

AGENDA ITEM #5	Time Scheduled Appointments
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5.A.	FY25 Budget Priorities and Assumptions
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WHO:

Ben Ford, Finance Committee Chairperson  
Jim Fenn, Director of Finance and Operations

PURPOSE:

We are beginning the budget season for the FY25 budget. Attached are copies of our budget calendar for this year and a presentation that Jim made to the school leadership team (SLT) and the finance committee. This presentation looks at some of the concerns the SLT raised at our retreat in July 2022 and some of the challenges we will be facing over the next few years with our budget.

Included is a copy of our budget timeline for FY25. Please note the busy schedule from October through early January for board and board committee activities around the budget.

Jim will present and review this information.

[Budgeting Presentation](#)

[FY25 Budget Timeline](#)

[FY25 Budget Planning Information](#)

5.B.	Logo Update
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Bob Crean and Rayna Bishop discussed the logo based on board input. Bob will bring the information to Greg. Due to the amount of time Greg has invested, the board may wish to consider compensation.

5.C.	Re-sign general obligation note
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Jim will explain why he needs a new signature page for the previously approved note.

AGENDA ITEM #6	Committee Updates
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**PURPOSE:**

To provide an update on the work of Committees and Working Groups.

**WHO:**

- 1) Finance Committee Update
- 2) Policy Committee Update
  - a) Adoption- Code F3 Fire and Emergency Preparedness [markup](#) and [clean](#)
  - b) First Reading-
    - i) F4 Access Control and Visitor Management [markup](#) and [clean](#)
    - ii) C2 Student Drugs & Alcohol [markup](#) and [clean](#)
    - iii) C27 Student Distribution of Literature [markup](#) and [clean](#)
- 3) Buildings & Grounds Committee Update
- 4) Negotiations, Hiring, & Retention Committee Update
- 5) Working Groups Update

Mountain Views Supervisory Union  
 Mountain Views School District  
 Board of Directors Monthly Meeting  
 September 11, 2023, 6:30 p.m.

[Zoom recording](#)

**Board Members Present:**

*Barnard:*

Carin Park (virtual)  
 Bryce Sammel (virtual)

*Bridgewater:*

Lara Bowers  
 Ryan Townsend

*Killington:*

Katie Reed (virtual)

*Plymouth:*

Elliot Rubin  
 Josh Linton

*Pittsfield:*

*Pomfret:*

Bob Crean (virtual)  
 Lydia Locke

*Reading:*

Adam Ameenle (virtual)  
 Anna Sessa (virtual)

*Woodstock:*

Keri Bristow  
 Ben Ford  
 John Williams  
 Marianne Ralph (virtual)  
 Matt Stout  
 Sam DiNatale

*Superintendent:* Sherry Sousa

*Director of Student Support Services:* Shayna Kalnitsky

*Director of Instructional Technology:* Raphael Adamek

*Director of Curriculum, Instruction, and Assessment:* Jennifer Stainton

*Director of Finance and Operations:* Jim Fenn

*Director of Buildings and Grounds:* Joe Rigoli

*Director of Human Resources:* Linda Loprete (virtual)

*Principals/ Administration:* Cody Tancreti, Brandon Hill, Maggie Mills, Melissa Zoerheide (virtual)

*Student Representatives:* Owen Courcey, Aidan Keough-Vella (virtual)

*Recording Secretary:* Rayna Bishop (virtual)

*Visitors of Record:* Leigh Sherwood, Lavallee Bresinger Architects (virtual); Dina Atwood, Esq. (virtual)

1. Keri Bristow called the meeting to order at 6:32 p.m.
2. Amendments to the Agenda: None.
3. Public Comment: None.
4. Reports: The full written reports can be found in the [board book](#). A brief narrative of the reports was given.
5. Time Scheduled Discussion:
  - a. New Build Update: Jim Fenn gave a brief update on the design process and decisions. Ben Ford shared a [presentation](#) on the project financials and tax rate projection.
  - b. Approval of Construction Manager: Bid opening from prequalified bidders- three bids received from RFP. Bids were opened from [DEW Construction](#), [Whiting-Turner](#), and [PC Construction](#). Motion from Sam DiNatale to award project to DEW Construction as the lowest bidder. Seconded by Lydia Locke. The board would like to review the proposals in further depth before making a decision due to the size of the project. Sam retracted her motion, and Lydia retracted her second. Motion by Josh Linton to do further research and make a decision at the next meeting. Seconded by

- Ben Ford, with the directive to have Joe Rigoli and Jim Fenn conduct the research and report back to the board at the next meeting. All in favor.
- c. Logo Update: No further progress has been made due to the demands of the start of the school year.
  - d. Letter of Resignation: The resignation was presented and accepted by the board. Matt Stout inquired about the usage of exit interviews.
6. Committees:
- a. Finance- no update.
  - b. Policy-
    - i Adoption: Motion by Sam DiNatale to adopt the Teaching and Learning policy. Seconded: John Williams. All in favor.
    - ii Second Reading: Motion by Ryan Townsend to adopt the Fire and Emergency Preparedness policy at the next meeting. Seconded: Sam DiNatale. All in favor.
  - c. Buildings & Grounds- The committee did not have a quorum at its last meeting. Matt Stout and Joe Rigoli shared project updates.
  - d. Negotiations- no updates at this time.
  - e. Working Groups – Sam discussed that she will be calling for a Communications meeting soon. Keri also mentioned that the Configuration and Enrollment group will need to meet in the near future.
7. Motion by Lara Bowers to approve the minutes from August 7, 2023. Seconded: Matt Stout. All in favor with Sam and Anna abstaining.
  8. Public Comment: Leigh Sherwood shared comments regarding the construction manager bidders.
  9. Executive Session- Motion to enter executive session under 1 V.S.A. §313(a)(1)(E) at 8:03 p.m. by Ben Ford. Seconded by Sam DiNatale. The board invited Jim Fenn, Raphael Adamek, and Sherry Sousa to remain. No action taken upon exit.
  10. Executive Session – under 1 V.S.A. §313(a)(1)(B); Dina Atwood, Esq. invited to attend. No action taken upon exit.
  11. Executive Session- personnel matter. Exited session; motion to stay in a deliberative session on the matter by Keri Bristow, seconded by Matt Stout.
  12. Reflection.
  13. Adjourn.

**AGENDA ITEM #8**

**Public Comment ..... 10 minutes**

**PURPOSE:**

To hear input, concerns, etc. from the attending public.

**WHO:**

Chair

**MOTION REQUIRED?**

No

Board Rules: Public sign-in sheet (when in-person meetings are resumed). Person stands and announces name; time limit of two (2) minutes per person.

Digital meetings: Digitally raise your hand, wait to be acknowledged by the Chair, please identify yourself for the record, then address the board.

**AGENDA ITEM #9****Executive Session****WHO:**

Chair calls for a member to make the motion.

**MOTION REQUIRED?**

Yes. Motion required that states the statutory exemption from public session.

“Motion to enter executive session under 1 V.S.A. §313.....”

Requires a second and a vote to enter the session.

For the record, Chair states any invitees to the executive session outside of board members.

Must exit session (no motion to exit, as motions cannot be made in an executive session), and a new motion made to enter the next executive session. Only one topic per executive session can be discussed.

**AGENDA ITEM #11****Reflection****PURPOSE:**

This is a time to process board self-evaluation and implement recommendations for improvement.

**WHO:**

Full board

**MOTION REQUIRED?**

No.

**AGENDA ITEM #12****Adjourn****PURPOSE:**

Ends the meeting

**WHO:**

Chair calls for a member to make the motion to adjourn and notes the time.

**MOTION REQUIRED?**

Yes. Needs a second and vote.